VDOE

Office of Catholic Schools

Additional Endorsement

Check List

|  |  |
| --- | --- |
| Teacher’s Name:  |       |
| Teacher’s School Email:  |       |

**ADDITIONAL ENDORSEMENT REQUIREMENTS:**

**\*Each Endorsement has different requirements. You must contact Rosemarie Burrill for specific requirements.**

1. Check which type of Endorsement you are requesting:
2. Virginia Approved Teacher Preparation Program: [ ]
3. Reciprocity: [ ]
4. Testing: [ ]
5. Course by Course Transcript Review: [ ]

|  |  |
| --- | --- |
| Principal Signature: | Teacher Signature: |
| Date:       | Date:       |

 **\*\*Include this checklist with your final license packet and mail to:**

**Office of Catholic Schools**

**Rosemarie Burrill**

**7800 Carousel Lane Richmond, VA 23294**